



WEST PALM BEACH

Purchasing Department

**Addendum 1
RFQ 17-18-407
June 8, 2018**

Construction Manager-at-Risk for Belmonte Road and Pershing Way Water and Sewer Improvements (S Olive Avenue to S Flagler Drive)

Each recipient of this Addendum acknowledges all of the provisions set forth in the Request for Qualifications (RFQ) and agrees to be bound by the terms thereof.

This addendum shall modify, clarify, change or add information and become part of the above referenced RFQ.

This Addendum shall provide the following information:

- Pre-proposal meeting attendance and notes
- New RFQ due date

The following documents are included with this addendum:

- Addendum 1 RFQ 17-18-407
- Addendum 1 RFQ 17-18-407 Pre-proposal meeting agenda
- Addendum 1 RFQ 17-18-407 Pre-proposal meeting attendance

Pre-proposal Meeting Notes

- I. Sign-In
- II. Introductions
 - a. See attached Sign-in Sheet
- III. Proposals are due ~~June 12~~, **June 20, 2018** at 3:00 pm
- IV. All proposals must be delivered to:

Patricia Armstrong, Senior Purchasing Agent
City of West Palm Beach, Procurement Division
401 Clematis Street, 3rd Floor
West Palm Beach, FL 33401
Fax No. 561-822-1564
E-mail: parmstrong@wpb.org
Reference RFQ 17-18-407

- V. The goal for Small Business Participation is established at **fifteen percent (15) %**. A directory of certified SBEs and Certified CCNA firms is included on the solicitation webpage

VI. All RFQ documents and an audio file of the pre-proposal meeting can be found at this Dropbox link:
<https://www.dropbox.com/sh/a112bc2pi12jreb/AABeOMS6hnXqfac5dBt6TaYHa?dl=0>

VII. Scope Review

Pre-proposal Meeting Notes

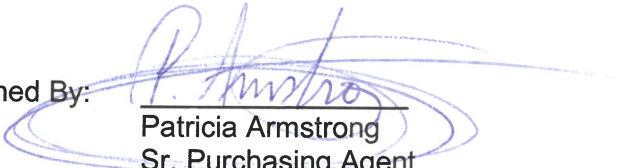
- **Firms are reminded of the “No Lobbying” clause and that violation may result in disqualification**
- **The current project budget is \$4 million.**
- **The City’s new Living Wage and Local Workforce programs were discussed; firms are instructed to contact Sandra Hammerstein at shammerstein@wpb.org with questions**
- **Proposers are asked to work with Sandra Hammerstein if they have any concerns or questions about the SBE commitment**
- **The City is now using Prism Compliance for Vendor Registration. The registration portal can be found at this link:
<https://pro.prismcompliance.com/CustomCertApp/ApplicationStart.aspx?j=iggizwSWWYkSSvxs7C%2fQ5VH2uzM1TAdB&t=200>**
- **Responding firms are expected to have experience with utility improvement projects in a residential neighborhood**
- **Because the project is in a residential neighborhood the project faces unique challenges. Coordination with the City and any Homeowners’ Groups is critical**
- **Designs are expected to be at 30% by June**
- **Because the project is financed by bonds the project must be completed by December 2019**
- **The project length is estimated at 2200 feet; this may change**
- **The City will have a separate project in progress in the ROW; coordination with that project is required**
- **There are two parts to the awarded contract. A pre-construction contract and GMP construction contract**

Note: Pending RFQ questions and additional information will be addressed in a second addendum.

All of the other information remains the same.

Proposers must acknowledge receipt of this Addendum 1 in the space provided below. This Addendum forms an integral part of the RFQ documents and therefore must be executed. Failure to return this addendum with your proposal submittal may be cause for disqualification.

Issued By: City of West Palm Beach
Procurement Division
June 8, 2018

Signed By: 
Patricia Armstrong
Sr. Purchasing Agent

PROPOSER: _____

Signed By: _____

Print Name: _____

Title: _____

Date: _____

End of Addendum 1